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&
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APPOINTMENT POLICY

Trying to accommodate every patient's individual needs and work schedule can be difficult, but we do our best. We work hard to stay on schedule to minimize your waiting time in our office.

A scheduled appointment is a commitment of time between the Doctor and the patient. We have reserved that time ***JUST FOR YOU***. When appointments are missed or cancelled, that time is lost.

We ask when you schedule your treatment you make every effort to keep that commitment. We understand that emergencies do arise and we will take that into consideration. If you find that you cannot keep your scheduled appointment, a **24 HOUR NOTICE** will allow us to see another patient in need of treatment. It is now a guideline for our office that with less than 24 hours notice on a change of commitment, a charge will be considered and applied to your account.

Thank you for your understanding and cooperation.

I have read and understand this policy.

Signed: _____

Date: _____